

**A.G&S.G SIDDHARTHA DEGREE COLLEGE OF ARTS AND SCIENCE(AUTONOMOUS),
VUYYURU 521165, KRISHNA DISTRICT, ANDHRA PRADESH**

(An Autonomous College in the Jurisdiction of Krishna University, Machilipatnam.)

Accredited by NAAC with “A” Grade

ISO 9001:2015 Certified Institution



DEPARTMENT OF ENGLISH

GENERAL ENGLISH

**SYLLABUS AND MODEL PAPERS FOR
THE ACADEMIC YEAR 2022-23
(ODD SEMESTERS)**

Learning Outcomes

By the end of the course the learner will be able to :

- Use grammar effectively in writing and speaking.
- Demonstrate the use of good vocabulary
- Demonstrate an understating of writing skills
- Acquire ability to use Soft Skills in professional and daily life.
- Confidently use the tools of communication skills

ENGLISH PRAXIS COURSE-I A COURSE IN COMMUNICATION AND SOFT SKILLS SYLLABUS

Unit	Learning Units	Lecture Hours
I	Listening Skills 1. Importance of Listening 2. Types of Listening 3. Barriers to Listening 4. Effective Listening	10
II	Speaking Skills 1. Sounds of English: Vowels and Consonants 2. Word Accent 3. Intonation	10
III	Grammar 1. Concord 2. Modals 3. Tenses (Present/Past/Future) 4. Articles 5. Prepositions 6. Question Tags 7. Sentence Transformation (Voice, Reported Speech & Degrees of Comparison) 8. Error Correction	15
IV	Writing 1. Punctuation 2. Spelling 3. Paragraph Writing	10
V	Soft Skills 1. SWOC 2. Attitude 3. Emotional Intelligence 4. Telephone Etiquette 5. Interpersonal Skills	15

REFERENCES:

1. English praxis-I—A Course in communication and soft skills by S.B.Fathima Mary,Vivanta publishers2021
2. English praxis-I—A Course in communication and soft skills by Himalaya Publishing House 2021.

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ENGLISH	ENGT11B	2022-2023	B.A,B.Com & B.Sc
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Time: 3 hours

Subject Code : ENGT11B

Max Mark: 70

Pass Marks: 28

Semester – I
A COURSE IN COMMUNICATION AND SOFT SKILLS – I

MODEL PAPER

Section-A

I. Answer the following questions.

3x5=15M

1. (a) What are the different types of listening? Describe in brief each of them. L2

Or

- (b) What are the main barriers of listening? Expand each in your own words. L2

2. (c) How many consonant sounds are there in English language? What are they? L1

Or

- (d) How many vowel sounds are there in English language? What are they? L1

3. (e) What are the elements that are essential to effective paragraph writing? L2

Or

- (f) Write a paragraph on your favourite hobby. L2

Section-B

II. Answer the following questions.

2x5=10M

4. (a) Describe the process of listening. L2

Or

- (b) What are the differences between listening and hearing? L2

5. (c) How many types of Intonations are there in English? What are they? L1

Or

- (d) What is discriminative listening? Explain in your own words. L2

Section-C

III. Answer the following as directed. L3 (20x1=20M)

- A. i. My sister or my brothers _____ (is / are) arriving by flight today.

5x1 =5

- ii. Cars and bikes ----- (is / are) my means of transportation.

- iii. A number of people _____ (has / have) written in about this subject.

- iv. The students, who all belonged to the same neighbourhood _____ (form / forms) a formidable cricket team.
- v. My dogs, along with my cat, _____ (is / are) chasing the ball.

- B. i.** Asha loves mangoes _____ we take some for her. (shall / might) **5x1=5**
- ii. _____ I borrow your pen, please. (could / would)
- iii. They _____ play the drums as well as the guitar. (present ability)
- iv. The bus _____ (will / must) be coming any minute. (expectedness)
- v. She _____ (can, could) run fast. (to show ability)

- C i.** Raghu _____ (teach / teaches) art in a school in Mangalore. **5x1= 5**
- ii. I _____ (live) in Delhi since 1998.
- iii. He _____ (read) a novel now.
- iv. She _____ (complete) her home work just now.
- v. They _____ (go / goes) to school every day

- D. i.** Mary is _____ Australian, but her husband is _____ European. (a, an , the) **5x1=5**
- ii. _____ Ganges is a holy river. (a, an , the)
- iii. His father is _____ university professor. (a, an , the)
- iv. He was proud ----- his work. (on, of)
- v. Seema sings well, -----? (don't she, doesn't she)

Section-D

IV. Answer the following as directed. L3 (2x5=10M)

- A. i.** John said I enjoyed the breakfast very much (punctuation marks) **5x1=5**
- ii. Run as fast as you can he shouted (punctuation marks)
- iii. Begining (correct the spelling)
- iv. Restaurent (correct the spelling)
- v. Parlament (correct the spelling)
- B. i.** My friend has completed the work. (change into passive voice) **5x1=5**
- ii. A beautiful picture was painted by Tony. (change into active voice)
- iii. Jameel said, " I am going home tomorrow". (change into Indirect speech)
- iv. The lotus is the most beautiful flower. (change into positive degree)
- v . I speak the Telugu. (correct the sentence)

Section-E

V. Answer the following questions. (3x5=15M)

6. (a) Explain how SWOC / T model can be used to analyze an Individual. **L2 1x5=5**

Or

- (b) What are the characteristics of Emotional Intelligence? Explain. **L2**

7. (c) What are the tips that will help you communicate better over the phone? L1 **1x5=5**

Or

(d) How do you develop the positive attitude? L1

8. (e) What is the importance Attitude? L2

1x5=5

Or

(f) What are the Interpersonal Skills? L2

III SEMESTER

Learning Outcomes

By the end of the course the learner will be able to :

- Speak fluently in English
- Participate confidently in any social interaction
- Face any professional discourse
- Demonstrate critical thinking
- Enhance conversational skills by observing the professional interviews

SYLLABUS

Unit	Learning Units	Lecture Hours
I	Speech 1. Tryst with Destiny - Jawaharlal Nehru Skills 2. Greetings 3. Introductions	10
II	Speech 1. Yes, We Can Barack Obama Interview 2. A Leader Should Know How to Manage Failure Dr.A.P.J.Abdul Kalam/India Knowledge at Wharton Skills 3. Requests	10
III	Interview 1. Nelson Mandela's Interview With Larry King Skills 2. Asking and Giving Information 3. Agreeing and Disagreeing	15
IV	Interview 1. JRD Tata's Interview With T.N.Ninan Skills 2. Dialogue Building 3. Giving Instructions/Directions	10
V	Speech 1. You've Got to Find What You Love Steve Jobs Skills 2. Debates 3. Descriptions 4. Role Play	15

REFERENCES:

1. ENGLISH PRAXIS III – A Course in Conversational Skills by S.B.Fatima Mary, VIVANTA PRESS -2021.
2. ENGLISH PRAXIS III – A Course in Conversational Skills by Himalaya Publishers – 2021.

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ENGLISH	ENG T01A	2022-2023	B.A,B.Com & B.Sc
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Time: 3 hours

Max Mark: 75

Question Paper Model

SECTION-A

I. Answer any FIVE of the following questions. 5x6=30M

1. What was the pledge that Jawaharlal Nehru wanted every citizen of India to take?
CO 1 L2
2. What does Barack Obama in his speech say that change has come to America? CO4
L4
3. What are the challenges that the Americans are expected to face? CO1 L3
4. What are the six leadership traits that Kalam talks about? CO1 L2
5. Why did Nelson Mandela say that he never got angry? CO3 L2
6. What are the major changes in Indian business that were noticed by J.R.D.Tata? CO2
L4

SECTION-B

II. Answer any FIVE of the following questions. 5x2=10M

1. Why did Steve Jobs become interested in Calligraphy? CO4 L4
2. Who is Ann Nixon Cooper? What does Obama say about her? CO1 L1
3. How does Dr. A.P.J. Abdul Kalam describe his spirituality? CO3 L2
4. How does Tata describe Birla? CO3 L2
5. What does freedom and power bring? CO2 L4
6. What was the ambition of the greatest man of our generation? CO1 L4

SECTION-C (35 M)

III. Mr Krishna meets Ms Bhaskar, his son's teacher, at the school. Write a dialogue between them.

CO2. L2

1x4=4M

IV. Jagadish from Tiruamla Technologies, Tirupathi, goes to the office at Hyderabad to meet the Company's Finance Manager, o his prior appointment. Jagadish introduces himself to the Finance Manager's secretary, explaining who he is, where he is from, and why he is there. CO3. L1

1x4=4M

V. List any five debate points on Impact of Social Media on Youth. CO4. L4

1x4=4M

VI. Build up a conversation based on the hints given below.

Good morning – new to this place – in the Air Force – what do you do? – How fortunate! Need to enroll my daughter in a school – tell me about good schools in Vishakapatnam – thank you.

CO. L3

1x4=4M

- VII.** Rahul is a new student in the college. He asks Bharat for directions to the library. Give some directions. **CO3. L3** **1x4=4M**
- VIII.** Anu asks her friend Rajesh to get her college admission form from the college. Write a dialogue of request. **CO4. L2** **1x4=4M**
- IX.** Construct a dialogue between the customer and a shop keeper seeking information about the price of the groceries. **CO4. L1** **1x4=4M**
- X.** Your parents insist that you should cut down your extra-curricular activities in order to focus on your studies. Construct a dialogue either agreeing or disagreeing with your parent. **CO4. L1** **1x4=4M**
- XI.** Plan a role play between the principal and a parent asking him/her to take care of his/her child's attendance. **CO5. L2** **1x3=3M**
